

## **Synthetic Lawn or Turf** **Review Checklist**

A permit application will not be accepted unless all of the following items are submitted or completed with:

1. Submit completed application form filled out with all pertinent information including the specific type of project and signed by applicant.
2. Plan review fee of \$100 shall be paid at the time application is submitted.
3. Site Plan – Five (5) copies are required. Site plan shall be drawn to a scale of 1/8"=1'-0" or 1"=10'. The following information must be shown or noted on the site plan:
  - a. Footprint of residence and other existing objects around perimeter.
  - b. Lot lines including adjacent lot lines, streets, utility easements, fire hydrant location, utility covers/manholes, utility pedestals/boxes, and any other existing objects within areas to be landscaped.
  - c. Walks, driveways, patios, decks, gazebos, retaining walls, fence enclosures, air conditioners, heat pump screens.
  - d. Downspout piping in underground conduits to street must be shown on drawing, including any catch basins and surface drainage.
  - e. Existing contours at one (1) or two (2) foot intervals.
  - f. Irrigation plan including description of proposed sprinkler heads, line sizes, drip system and emitter size, and anti-siphon device. Water conservation measures shall be incorporated in all irrigation designs to reduce water consumption by 20% minimum.
  - g. Provide an accurate location of oak trees including their trunk diameter and drip lines.
  - h. Show how runoff will be collected from the synthetic turf areas into drains and piped in underground conduits to the street or designated discharge location.
4. Provide a color brochure of the proposed synthetic turf that includes all technical information as well as installation specifications. In addition, owner shall provide an 8 ½" x 11" sample of the proposed synthetic turf.