

## **Photovoltaic Solar Panels** **Review Checklist**

A permit application will not be accepted unless all of the following items are submitted or completed with:

1. Submit completed RMA Plan Review Application form with all pertinent information including the specific type of project and signed by applicant.
2. Plan review fee of \$100 shall be paid at the time the application is submitted.
3. Roof Plan – Five (5) copies are required. Roof plan shall be drawn to the scale of 1/8" = 1'-0". Attach five (5) copies of technical drawings and information for the installation.
4. Provide a color brochure for the solar panels, panel attachment system, power system, inverter information, electrical panel information, and safety label system. Your solar company can email this information directly to Mark Parsons at [markp@rma-hoa.org](mailto:markp@rma-hoa.org).

# RANCHO MURIETA ASSOCIATION ARC PLAN REVIEW APPLICATION

*Plans will be accepted at any time and reviewed as soon as possible. The ARC has 30-day minimum to review plans. Common Area Agreement Lease Applications take a minimum of 1) 60 days or 2) 150 days.*

<b>Type of Plan:</b> _____	<b>Contractor Name, Address &amp; Phone</b>
<b>Owner(s):</b> _____	
<b>Lot #:</b> _____ <b>Phone:</b> _____	_____
<b>Lot Address:</b> _____	_____
<b>Mailing Address:</b> _____	_____
_____	

**Contractor agrees to accept full responsibility for all work performed by sub-contractors including preliminary work done by equipment.**

- New residences, re-models & room additions: submit two (2) complete sets & five (5) additional copies of the site plan. See checklist for detailed requirements.
- Landscaping, pool, perimeter fencing & other plans submitted separately: submit five (5) copies. See attached checklist.
- Minor alterations: (Minor changes i.e. existing landscaping, windows, service screens, spa, trellis structures). Submit five (5) copies.
- Refundable Construction Compliance Deposit Required: \$2,500 for New Homes and \$500 for Room Addition, Re-Models, or Swimming Pools. **DEPOSIT MUST BE SUBMITTED AT TIME OF APPLICATION.** Deposit will be returned upon successful completion of the final inspection performed by the ARC Manager.

*I hereby agree to comply with all the conditions set forth in the “Architectural Review Committee (ARC) Rules”. I waive the right of 24 hour written notice for RMA personnel access to inspect my property for compliance during construction.*

\_\_\_\_\_  
**Builder/Owner Signature** Date \_\_\_\_\_

**HOUSE PLAN SUBMITTAL**

**SEPARATE PLAN SUBMITTAL FEES**

House plans, landscape & pool plans are included in fee, if submitted prior to completion of house.	\$2,500	Common Area Lease Agreement plus Sq.Ft. Fee	\$500 +
		Landscape Plan	\$100
		Landscape – Drought Tolerant	-0-
		Home Re-builds	\$2,500
<b>Total fee due at plan submittal:</b>	<b>\$2,500</b>	Home Additions	\$1,000
		Home Additions (150 sq. ft. or less)	\$500
<b>Road Mitigation: Due with Compliance Deposit</b>	<b>\$500 +</b>	Home Re-Model (no additional sq. ft.)	<b>\$500</b>
	<b>(Min)</b>	Swimming Pool	\$500
<b>Construction Compliance Deposit</b>		Service Screen / Spa / Re-Roof / Misc. Ext.	\$100
Home Construction: \$0.50 per sq. ft.		Exterior Colors (new)	\$25
		Exterior Colors (re-paint existing)	-0-
<b>The fee is based on total SQ.FT. of house and garage. The rate is set at \$0.50/per sq.ft. for all construction with a \$500.00 minimum.</b>		Resubmit New Construction / Landscape Only	-0-
		Road Mitigation Fee: Swimming Pools	\$500
		Construction Compliance Deposit for Pools	\$500
		<i>Fees due at time of plan submittal</i>	
<b>DATE:</b>	<b>CHECK #:</b>	<b>AMOUNT: \$</b>	